

St Oswald's C of E Aided Primary & Nursery School



Together we learn to love and shine

'Your word is a lamp for my feet a light on my path.'
Psalm 119:105

OUR MISSION: What we do

We promote an inclusive and happy environment that nurtures potential, develops wisdom, builds integrity and inspires a love of life and learning.

OUR ETHOS: What we stand for

Recognising its historic foundation, St Oswald's C of E Aided Primary and Nursery School works closely with the Diocese of Durham and St Oswald's Church to provide a stimulating and high quality education within a caring Christian environment.

We appreciate the uniqueness of every child, whatever their background and individual need, and encourage each child to discover their gifts, their sense of community and their relationship with God. Our values are embedded in everyday school life and daily worship brings the whole school together for times of reflection, exploration and celebration. We enable our children to feel valued, make excellent progress within the curriculum and build a strong foundation for their lives by developing their spirituality, self-belief and sense of citizenship.



Compassion



Courage



Thankful

Charging and Remissions Policy

Charging and Remissions Policy

Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum or Early Years Foundation Stage, with the exception of some individual or small-group music tuition which is at the request of parents/carers.

2 School Trips and Visits

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
 - visits to farms;
 - sporting activities which require transport expenses;
 - outdoor adventure activities;
 - visits to or by a theatre company;
 - musical events.
- 2.4 The school does make a charge for board and lodgings on residential visits and request a voluntary contribution to cover other costs with regards to residential visits. As with other educational visits, the trip may not go ahead if insufficient contributions are received. Residential visits are not compulsory and parents/carers are asked if they wish for their child(ren) to take part. Parents/carers who can prove they are in receipt of certain benefits will be exempt from paying for the charge for board and lodgings and the cost will be borne by the school. Please see the list of applicable benefits at: <https://www.gov.uk/apply-free-school-meals>

3 Music Tuition

- 3.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 3.2 There is a charge for any individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. A charge is made by the teacher/provider directly to parents/carers who choose for their child(ren) to take part in this optional extra.

4 Optional Extra-Curricular Provision

- 4.1 After-school and lunchtime clubs are provided by specialist providers and/or school staff on a voluntary basis and a charge is made for these optional extra-curricular activities. Outside providers include Lingotots, Techy Tots, Chess Club, sports coaches but this list is not fixed or exhaustive. Clubs run by school staff may include

sports, arts/crafts, choir but this list is not fixed or exhaustive. Parents/Carers are asked for their consent to sign their child(ren) up for such clubs and commit to paying the stated charges.

- 4.2 The school has a governor led provision for Nursery, holiday club and before and after school club. Parents/carers who use this service are charged fees (or the Early Years Free/Funded Entitlement for 3-4 year olds may apply).

5 Nursery Craft and Baking Fund

- 5.1 Parents/Carers of children attending our Nursery are asked to make a voluntary contribution to the craft and baking fund. This enables the staff to purchase additional and special items for these activities. All children in Nursery can take part in craft and baking activities regardless of their parents' contribution to the fund but the range and frequency of enhancement activities is determined by the total funds received.

6 Additional Nursery Charges

- 6.1 We do not charge for nursery activities provided as part of our Early Years Education but do offer some optional activities run by outside providers. These are not compulsory. Parents/Carers are asked if they wish to sign their child(ren) up for these activities and commit to paying the associated charges. Outside providers include Lingotots and Techy Tots but this list is not fixed or exhaustive.
- 6.2 The governor-led nursery provides 15 or 30 hours of free/funded Early Years Entitlement for 3-4 year olds from the term following their third birthday. 15 hours are a universal entitlement with some parents/carers meeting eligibility criteria for an additional 30 hours. When a parent/carer falls out of the eligibility criteria and the 30 hours code is no longer valid, the provision will continue to offer the place on a chargeable basis if the parents/carers request this.

7 Books and Equipment

- 7.1 The school does not charge for books and equipment to be used as part of the National Curriculum provision but may charge for items parents/carers wish for their child(ren) to own. For example, revision workbooks and commemorative school hoodies.

8 Late Collection Charges

- 8.1 The school may make a charge to parents/carers when a child is collected late after the end of the school day or after an extra-curricular club. This is detailed in our Uncollected Child Policy.

9 Monitoring and review

- 9.1 This policy is monitored by the governing body, and will be reviewed every two years, or earlier if necessary.

November 2015

Reviewed December 2017 (no changes).

Reviewed February 2018 (optional nursery enhancement activities added at point 6).

Reviewed January 2020 (Ethos statement replaced with revised version; point 1 added to clarify music tuition is at the request of parents/carers; point 2.4 added regarding residential visits; point 3.2 re-worded for clarity of who the payment is made to; section 4 re-worded for clarity of who the payments are made to; point 4.1 updated to reflect current provision; point 4.2 regarding Sunshine Club added; section 5 updated for clarity; section 6 changed from monitoring and review to newly added optional nursery activities; section 7 added regarding books and equipment; section 8 added regarding late collected children; section 9 is now monitoring and review).

Reviewed January 2023 – Changes made to reflect that the primate Provision Sunshine Club is no longer operating and the school now has a governor led provision for Nursery, holiday club and before and after school club.